



न्यूक्लियर पावर कॉर्पोरेशन ऑफ इंडिया लिमिटेड
Nuclear Power Corporation of India Limited

दस्तावेज़ क्रमांक:

आर.आर.एस/सी.एस.आर/2024-25/01

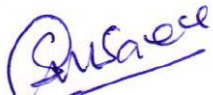
प्रोजेक्ट

न्यूक्लियर – अग्रसर

एन.पी.सी.आई.एल आर.आर.साईट द्वारा सी.आर.एस.के तहत किये गये कार्यों के
प्रभाव के आंकलन से समन्वित
प्रोजेक्ट के बारे में गाईडलाइन

Guideline for
Impact Assessment Study
of CSR work undertaken by NPCIL RR Site
(Project – Nuclear Agrasar)


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1. Introduction

Rajasthan Rawatbhata Site (RR Site) is popularly known as Nuclear City of Rajasthan and is engaged in business of electricity production through nuclear energy. At RR Site, there are five operating units of Nuclear Power Plant having a gross generation capacity of 1080 MWe and two units each of 700 MWe are under construction. This popular city is located on the eastern bank of Chambal River. Rawatbhata town is situated about 15 Km from RR site and is about 65 Km away from nearest famous education city Kota. The Rawatbhata is situated in the Chittorgarh District of Rajasthan. The nearest city Kota which is linked with Mumbai, Delhi, Jaipur & other major cities of India by railway routes. The nearest airport facility is available at Udaipur district which is about 225 Km away from Rawatbhata and is connected by road.

NPCIL RR Site has been implementing various schemes under corporate social responsibility (CSR) for the benefit and overall development of neighboring areas from long time.

2. Objective of the Project

Impact assessment study is planned broadly for

Applicability

➤ This will be applicable to all project undertaken by NPCIL RR Site under CSR having the total cost of about 1 crore or more. NPCIL RR Site is also undertaking CSR project in the aspirational district as per the government guideline in the district such as Sirohi, Jaisalmer, Karoli, Baran, Dholpur etc.

➤ Who will conduct?

➤ This will be conducted by special agency identified by NPCIL for the period of Six months and selected based on the criteria given in this guideline.

Requirement

- To collect quantitative & qualitative data on the number of people who have directly benefited from each of the applicable interventions related to primary education, health, infrastructure, training etc undertaken by NPCIL RR Site under its CSR activity.
- To assess in the change of quality of life of families after CSR work.
- To assess the inclusive growth and socio economic up liftmen of targeted communities.

- Assessing the level of awareness and skills of surrounding communities of proximal village/s .
 - To suggest measures to improve further in future projects or similar projects to be undertaken for further improving the living standards of people.
 - To understand community perceptions for further improvisation of Community Development Program under CSR.
- .. etc

Key parameters for conducting an impact assessment for the mentioned CSR activity:

- School infrastructure / boundary constructed nearby NPCIL site

1	Educational Accessibility and attention span of students	Measurement of the increase in student enrolment, attendance, and retention rates after the construction.
2	Safety and Security	<ul style="list-style-type: none"> • Analyse changes in incidents of theft, damage, or unauthorized entry in school. • Analysis of Perception of students and staff regarding safer and secure learning environment
3	Infrastructure Improvement	Assess how the school boundary construction contributes to overall infrastructure improvement. Also, assess whether it has led to the development of other facilities like playgrounds, sanitation facilities, or additional classrooms etc.
4	Community Engagement	Analyse the level of community involvement and engagement in the construction process. Evaluate whether local labour and resources were used, and assess the community's perception of the project.
5	Gender Equality	Examine whether the school boundary construction has positively affected the education of girls and women in the community. Analyse changes in female enrolment rates and assess any barriers that may still exist.
6	Environmental Impact	Analyse, there were any adverse effects on the local ecosystem, such as deforestation, soil erosion, or pollution.

7	Stakeholder Perception	Analysis of Surveys and interviews will measure the perception of various stakeholders, such as students, teachers, parents, and local authorities, about the impact of the school boundary construction.
8	Long-term Impact	Evaluate whether the impact is likely to endure over time or diminish.
9	Comparison to Objectives	Identify any gaps between the expected outcomes and the achieved results.

- Sanitation facility (toilets for boys and girls) constructed/provided nearby NPCIL Site

1	Sanitation Access	Assess the impact of the constructed toilets on improving access to sanitation facilities for boys and girls in the area. Measure the increase in toilet usage and sanitation practices after the construction.
2	Hygiene Improvement	Analyse changes in handwashing behaviour and overall hygiene awareness.
3	Gender Equality	Analyse changes in female enrolment and assess any barriers that may still exist. Examine whether the construction of separate toilets for boys and girls has positively affected the attendance and retention of girls in school.
4	Health and Well-being	Assess changes in the incidence of waterborne diseases and overall health indicators. Analyse the impact of improved sanitation facilities on the health and well-being of students and staff
5	Safety and Security	Analyse changes in incidents of harassment or accidents related to inadequate sanitation facilities.
6	Infrastructure Improvement	Analyse the condition of the toilets and their maintenance.
7	Community Perception	Gather and analyse the feedback from students, teachers, parents, and local authorities about the improvements.

8	Environmental Impact	Check if there were any adverse effects on the local ecosystem, such as water pollution or resource consumption.
9	Behavioural Change and attention span of students	Evaluate whether the construction of sanitation facilities has led to positive behavioural changes beyond just using the toilets, such as improved waste disposal practices.
10	Dignity and Privacy	Measurement of the impact of the toilets on providing a sense of dignity and privacy for students, particularly girls, and how it has affected their comfort and overall well-being.
11	Comparison to Objectives	Identify any gaps between the expected outcomes and the achieved results.

- Oxygen plant commissioned and installed at Rawatbhata government hospital
- Provisions of 08 nos. Ambulances in Main Hospital and other PHC's in Aspirational District, Jaisalmer

1	Healthcare Access	Assess the impact of the installed oxygen plant on improving access to critical healthcare services for patients in the area. Measure the increase in the availability of medical oxygen and its utilization by patients.
2	Patient Outcomes	Evaluate the impact of the oxygen plant on patient outcomes, such as mortality rates and recovery rates for conditions requiring oxygen therapy, like respiratory illnesses
3	Capacity Building	Determine whether the presence of the oxygen plant has led to capacity building among the hospital staff, enabling them to handle emergency situations more effectively.
4	Emergency Response	Assess the impact of the oxygen plant on the hospital's ability to respond to medical emergencies promptly, especially during times of increased demand or disasters
5	Community Health	Analyse how the availability of medical oxygen has influenced the overall health and well-being of the local community.

6	Financial Burden	Evaluate whether the oxygen plant has helped reduce the financial burden on patients and their families, especially those who previously had to travel long distances to access oxygen.
7	Stakeholder Perception	Measure the perception of various stakeholders, including patients, hospital staff, and the local community, regarding the impact of the oxygen plant on healthcare services
8	Economic Impact	Assess any potential positive effects on the local economy, such as job creation or increased healthcare-related services.
9	Comparison to Objectives	Identify any gaps between the expected outcomes and the achieved results.

3. Name of the Project

Project is named as Nuclear - Agrasar where word Nuclear symbolizes it is for NPCIL and Agrasar stand for continuous and consistent development for the local public residing within the periphery of RR Site under CSR program.

4. Survey area / Beneficiaries

The target groups for this project for survey is located within the radius of about 16 km from RR Site / colony.

It will be desired to find the impact of the project on the beneficiaries who or their family member got direct benefit from the project or living close to the area where project is implemented.

5. Project Period and number of projects for Impact and need assessment:

Project Period is of Six months and shall be calculated from the date of signing of MOU. All projects undertaken by NPCIL RR Site in the past or currently and meeting the criteria may be offered by NPCIL RR Site for impact assessment through the PIA. Currently total 05 projects are considered to be offered for Impact assessment.

Details of Projects for Impact assessment:

A) Development of playground, footpath, boundary wall, etc. in neighborhood Govt. Schools.

Sr. No.	School Name
(i)	Govt. Primary School, Bambori Khurd
(ii)	Govt. Upper Primary School, Deepura
(iii)	Govt. Upper Primary School, Gilota
(iv)	Govt. Primary School, Futpal
(v)	Govt. Primary School, Ratanpura
(vi)	Govt. Primary School, Khalganv
(vii)	Govt. Primary School, Hempura
(viii)	Govt. Upper Primary School, Kantiram Nagar
(ix)	Govt. Upper Primary School, Javra Kalan
(x)	Govt. Primary School, Khenpuriya
(xi)	Govt. Primary School, Madar Chok

- B) Providing of sanitation facility in following Govt. Schools within 16 km of RR Site and Construction of community centre for interaction between public and State Authority at a place provided by State Authority at Rawatbhata

Sr. No.	School Name
(i)	Govt. Primary School, Sankhlon ka Dhundha
(ii)	Govt. Primary School, Sentab
(iii)	Govt. Sr. Sec. School, Chenpura
(iv)	Govt. Upper Primary School, Baheliya
(v)	Govt. Primary School, Bana Ka Kheda
(vi)	Govt. Primary School, Jhunjhlan
(vii)	Govt. Primary School, Hempura
(viii)	Govt. Primary School, Lasana
(ix)	Govt. Primary School, Padajhar Khurd
(x)	Govt. Primary School, Dhuandhop

- C) Provision of Oxygen Generating Plant at CHC, Rawatbhata to meet the requirement during Covid-19 situation.

- D) Extension of Govt. Girls Sanskrit School, Rawatbhata.

- E) Provisions of 08 Ambulances in main hospital and other PHC's in Aspirational District, Jaisalmer

6. Study Methodology to be followed:

- Review of literature related to CSR interventions carried out by NPCIL RR Site .

- Transect walk in targeted area to assess the situation.
- Focus group discussion with primary stakeholders.
- Public Perception Survey with secondary stake-holders such as Village Level Workers, Doctors in PHC, District Level Official (BDO, CDPO, CMHO), Partner organization (NGO/Civil Society Organization), Departments (PHED, Education, Health, CPWD) etc.
- Questionnaire survey (computer based assessment, no hard copy to be used) for Semi-structured interviews to quantify qualitative change based on random sampling.
- Preparation of Case Studies to disseminate project learning.

6.1 Sampling Criteria to be adopted:

Impact assessment of CSR project to be conducted in the area located within 16 km from RR Site / Colony. Following to be done through field visit:-

- Stratified sampling- about 100 beneficiaries from various caste section (SC/ST/OBC/General) benefitted from intervention. The list of people with whom interaction took place with their name, village name, Aadhar card number / voter card number / ration card number, sex, age, mobile number etc to be submitted to NPCIL for the future reference and for independent verification purpose. (As per ANNEXURE-2H)
- Emphasis given to weaker section of society such as women, children, People with Disability, SC/ST etc. benefitted from CSR intervention during survey
- Equal emphasis on male and female.

6.2 Secondary Data Collection

For secondary data collection, PIA will interact with concerned officials at different level like Tehsil, Block, Panchayat and village level and relevant data is to be collected from them through semi structured interviews or similar mechanism. List of people (along with their post, mobile number etc) with whom PIA and their team interacted may be prepared and submitted to NPCIL RR Site for random verification if required.

6.3 Data collection, processing and compilation:

The collected data from primary sources and secondary sources need to be reviewed to draw the statistical inferences and findings. The compiled data to be processed under each of the specific Sectors/activities and also need to be triangulated and verified with concerned departmental records.

6.4 Report Analysis and documentation:

A draft report to be prepared for each category of activities taken by NPCIL, Rawatbhatta. Draft report should also include the need assessment survey. Draft Report to be presented to NPCIL RR Site, to invite comments from NPCIL RR Site for finalization of the Report. If draft report is accepted by NPCIL, 50 % payment will be released. This should be done within five months after commencement of project (On submission of Annexure-2J). Final report to be presented to NPCIL RR Site after correcting draft report within one month (On submission of Annexure-2K). Total time period for completion of project should not be more than six months.

7. Project In charge (PIC) from NPCIL RR Site

Project In-charge (PIC) will be responsible for the execution of the project through PIA, keeping all the records and settlement of bills of PIA through finance. All the correspondence will be maintained by PIC for the project in the project file. All communication to PIA will be made through PIC. Once project is completed in all respect, file can be handed over to CSR cell for permanent record.

8. Project Implementing Agency (PIA)

The agency which will execute the project shall be called as Project Implementing Agency (PIA). It can be NGO / Trust / Society or any other Party satisfying the criteria given in this guideline.

9. NPCIL, RR Site Inspection Team

PIA will arrange for Inspection and verification of the progress of project to the Project In-charge (PIC), CSR cell or other NPCIL representative, if required. This is to strengthen the project program and to maintain the quality of CSR project.

10. Signing Authority of MOU for the Work Contract

Work contract for above purpose is undertaken by signing of MOU with PIA. MOU for this purpose is signed on behalf of NPCIL RR Site by Chairman, CSR cell and the chairperson / owner / authorized person on behalf of PIA. (As per Annexure-2E and 2H)

11. Accommodation and Transportation for PIA and staff members

No transportation and accommodation will be provided to PIA and their staff for survey and report preparation purpose. PIA should make his / her own arrangement for

transportation and accommodation for project execution. Accommodation in NPCIL RR Site guest house if available may be made on chargeable basis.

12. Staff requirement by PIA

PIA should deploy Specialized and experienced staff for this purpose. Minimum four staff team member should conduct the survey for Impact assessment. The photographs and the interaction with beneficiaries, state officials to be recorded properly and submitted to NPCIL for verification.

13. Project Coordinator of PIA

One of the member of vendor will act as project co-coordinator on behalf of PIA and will interact directly with NPCIL Project in-charge. He will be responsible for all the activities conducted on behalf of PIA and shall report all action plan / communication with NPCIL RR Site Project In-Charge. Project coordinator should be empowered to take decision immediately and make all the written / oral communication with Project In-charge, NPCIL RR Site. Project co-coordinator will submit the required bill and other documents on behalf of PIA to Project In-Charge, NPCIL RR Site. A written authorization letter should be issued by PIA having authorized Project coordinator for above purpose. PIA himself can be the Project coordinator.

14. Information Sharing Process

Information with PIA to be shared using latest technology available and email is found to have immediate response. Therefore, email can be used for communicating medium with scan copy of the record / document. However, important document need to be sent by PIA through post which carry signature for checking the authenticity. PIA should give in writing their authorized email address for communication purpose.

15. Method of informing PIA for the Project to be executed

All interested agencies will be informed through publication of EOI in local newspapers (Dainik Bhaskar or Rajasthan Patrika) all editions Rajasthan & in the National level newspaper i.e., The Times of India or in the Hindustan Times as per the "Release of Government advertisements through Bureau of Outreach and communication" vide circular no NPCIL/HQ/HRP/2022/71 dated 15.02.2022 for wider publicity.

All interested parties can obtain the guideline through email which contains the bid format and other detail about the project. Project guideline will also be uploaded on the NPCIL web (www.npcil.nic.in under Latest News) for information if possible or will be sent through Email to all parties responding for participation.

16. Proposal submission date:

Interested parties which have required experience and meet all the requirements as indicated in the document may submit their bids on or before last date. However it is better that bid is submitted personally during the day of technical presentation so that delay by post or by any means is completely avoided. No bid is accepted after last date/time.

The last Date of proposal submission is: 20.07.2024

17. Type of bid submission – in two parts (in hard copy only):-

a) Technical offer-

Technical bid (annexure-1A) with appendix (Annexure -1A-1 & Annexure-1A-2) and all supporting documents through presentation as well as in hard copy duly signed on each page (open envelope). However minimum supporting documents as mentioned in annexure-1A should be available with technical offer bid otherwise bid will not be processed further. NPCIL Committee may ask any additional document with reference to minimum required document submitted by party and PIA is required to submit it. PIA or his authorized person should be available for scrutinizing the technical offer. Bid will be rejected if PIA or its authorized person is not available on bid opening time /day.

b) Price bid -

The price bid (commercial bid) should indicate the cost required for above project in the format as given in Annexure-1B along with cost break up (Annexure -1B-1) **in sealed envelope**. This will only be opened for the parties which are technically qualified.

PIA will be disqualified if both the offer (Technical and price bid) are not submitted in the required format as mentioned in this guideline and not reached on or before last Date and time.

17.1 Postal address for bid submission:

All agencies (PIA) proposing to implement project may submit the proposal personally or through post so as to reach on or before **20.07.2024 upto 10:00 hrs**. Technical bid and

Price bid should have separate envelope with following message for identification purpose:

<p>From :</p> <p>Agency (PIA) Name with address</p>	<p style="text-align: center;"><u>Proposal for Project Nuclear-AGRASAR under CSR at NPCIL RR Site</u></p> <p>To,</p> <p>Shri Sunish Saxena , Project In charge Scientific Officer-E –IT&C, Rawatbhata Rajasthan Site Anushakti–323303 Via: Kota (Raj.) Mobile Number 9413356828, sunishsaxena@npcil.co.in</p> <p>Bid type - : Technical or Financial bid (two separate envelope)</p>
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17.2 Pre-bid meeting:

Any doubt / clarification can be asked any time from NPCIL before submission of bid. A pre-bid meeting is also planned on the last day of bid submission at Rawatbhata. It is not mandatory but better that all PIA should submit the bid personally just after pre-bid meeting and understanding the project properly. However, all interested and eligible parties or their authorized person should be available during technical presentation. It is advisable that interested parties to visit the current project running place (close to NTC gate at Rawatbhata) and can visualize the exact requirement and expenditure for running the project at any time. Technical bid and Price bid can be submitted after clarifying all the doubt but positively on or before the last date & time. No bid will be accepted after due date and time.

17.3 Authorized person of PIA for various meetings:

The authorized and competent person from the PIA/ NGO/party having the authorization letter from the competent authority to participate in the meeting will only participate in above meeting. The technical bid and Price bid will not be opened if authorized representative of bid submission party is not available on the day of technical presentation (This date is same as last date of bid submission). Hence bid will be treated as rejected. Authorized representative of PIA, **should bring his seal along with letter head of the NGO/company so that he can submit the clarification to the committee.**

17.4 Technical presentation by the NGO/party:

Technical presentation will be organized after pre-bid meeting. Each NGO/PIA will be allotted about 10 minutes for presentation about his organization (mission / vision/ similar work carried out / experience / how current work will be carried out here) along with verification by NPCIL committee about the technical bid document submitted by him (As per Annexure-2A). Only soft copy need to be brought by him in his email or he can send it in advance to Project in charge, NPCIL so that all presentation can be made available before the meeting. The party can bring his own laptop to present the same. All document submitted (except financial bid) will be reviewed by the NPCIL and required document will be kept by NPCIL, all other document will be returned back

17.5 Price bid opening:

Price bid will only be opened for those parties who are technically qualified of meeting all the requirement as required for qualifying. . (As per Annexure-2B)

17.6 Sequence of activities (tentative only):

- a) Intimation to parties regarding call of the proposals (through Newspaper), email etc.
- b) Interested parties download the guideline from NPCIL web site– news or ask project in charge NPCIL to email (As per Annexure-2F).
- c) PIA, after going through the guideline, can clarify the doubt if any telephonically or through email from NPCIL.
- d) Pre-bid meeting at NPCIL, RR Site with interested PIA, before price bid submission time.
- e) Submission of i) technical proposals ii) Price bid by the PIA in hard copy on or before due date and time. Sample format given in guideline can be used for this purpose.
- f) Technical presentation in front of NPCIL RR Site committee and verification of pre-qualification criteria based on document submitted in presence of PIA authorised person.
- g) Identification of technically qualified parties
- h) Opening of the financial proposal (price bid) for those parties who are technically qualified.
- i) Preparation of the comparative statement by the committee.
- j) Identification of lowest bidder
- k) Negotiation with PIA if bid submitted is higher from the estimated value (As per Annexure-2C).
- l) Finalization of PIA based on technical and financial proposal (As per Annexure-2D) and award of work.
- m) Signing of MOU.
- n) Starting of the project.
- o) Monitoring of the project by the NPCIL RR Site.
- p) Submission of bills in the format as given in guideline or as per requirement.
- q) Project completion report submission to NPCIL RR Site.

17.7 How to arrive and Where to stay:

Kota is very famous city of Rajasthan and is well connected with railway (Mumbai as well as from Delhi). Almost all the train stop at Kota Railway station. Kota to Rawatbhata is at about 65 KM distance and may take about one and half hour to arrive by taxi. Mewar Guest house is located near NTC gate of Rawatbhata and all buses from Kota stops close to this location. All buses from Kota (it start from the Ghode Vala baba Bus stand, Kota) takes about two hours to reach at NTC gate Rawatbhata.

There are many hotels / lodge (AC and non AC) at reasonable prices available in Rawatbhata to stay and is about two KM away from the NTC gate. Some of them are as follows:

S.No	Hotel / Lodge name	Address	Contact Number
1	Dadi Amma Lodge	Haat Chauk, Rawatbhata	01475-233027
2	Agarwal Resorts	Near Petrol Pump, Kota Road, Rawatbhata	01475-236371
3	Jai Maa Joganiya Hotel	Near Petrol Pump, Kota Road, Rawatbhata	9413108188
4	Shri Narayan Guest House	Haat Chauk, Rawatbhata	9414731055

RR Site is also having its guest house (Mewar guest house) but normally remains full and requires advance reservation for booking through our Project in-charge on payment basis. Kindly inform project in-charge about your arrival plan so that necessary arrangement and guidance can be provided to reach at correct location in time.

18. Cost of the Tender

This is CSR activity hence cost of the tender is not charged by NPCIL RR Site.

19. EMD / Surety Bond / FDR / Bank Guarantee

NPCIL RR Site is not paying the advance money to the PIA (project implementing agency), it is proposed, not to obtain EMD / Surety Bond / FDR / Bank Guarantee

20. Initial Fund Requirement for PIA

No advance payment will be made during execution of the project. Payment will be in installment based on the work carried out as mentioned in this guideline. Therefore, PIA should have own resources and fund to start the project. If PIA is not able to start the project with in specified time, contract may be cancelled / terminated.

21. NOC requirement:

This project is undertaken as per the HQ directive to assess the Impact assessment of project having cost about one (01) crore or more. Hence NOC is not required for this project.

22. Releases of Funds

Payment to be made to PIA, based on following formula:

X = cost of the Impact assessment of one project (with applicable tax as per bid received and agreed by NPCIL)

- 1st installment – 50% of the X amount will be paid if draft copy of report acceptable to NPCIL RR Site is made available within five months after work is assigned.
- 2nd installment – 50 % of the X amount will be paid if final project report acceptable to NPCIL is submitted within six months after work was assigned.

It may be noted that fund release indicates the time period after which PIA can submit the bill to Project in-charge, SDC, NPCIL RR Site. Project in-charge after review of the document may forward it to finance department or send back to PIA if the documents are not properly filled or signed. NPCIL RR Site Finance department may scrutinize the document and may release the fund if all documents and data are found in order. However, if the documents are not filled properly or some of the queries of the finance department are not replied properly, it may take time to release the fund to PIA.

23. Transparency Requirements

- a) The PIA will adhere to pro-active disclosure of key information related to the implementation of the concerned Project, as per the format prescribed from time to time
- b) The PIA will disclose the funds granted to it for the purposes of implementing the said Project, in the format prescribed from time to time.

24. Audit

- a) The NPCIL RR Site retains the right to carry out internal audit of funds and financial of the project, if deemed necessary.
- b) The implementation of the project will be subject to a Social Audit, in the manner prescribed by the NPCIL RR Site from time to time.

25. Penalty Clauses

PIA should execute the work once MOU is signed as per this guideline including terms and conditions agreed in the MOU.

Following penalty clauses are framed at each stage for smooth execution of the job and to meet the set targets:

- a) If work is awarded but MOU is not signed within two weeks, then penalty of Rs. 5,000.00 for the first seven days and thereafter (after 14 days) at the rate of Rs 1000.00 per day will be imposed.
- b) If impact assessment for the particular project work is given to PIA but draft copy is not submitted within 60 days after work is awarded , then penalty @ Rs 5000/- per week till draft copy is submitted will be imposed.
- c) If final copy of Impact assessment acceptable to NPCIL is not received within 90 days after work is awarded then penalty @ Rs 5000/- per week will be imposed till final report acceptable to NPCIL is submitted.

26. Contract Termination Clauses

PIA should execute the work in accordance with the provision as given in the guideline and as agreed in the MOU:

- If MOU is not signed within two weeks (14 days) after giving offer.
- If work is awarded but draft copy of report is not submitted within 90 days .
- If PIA is not following any of the given condition as written in the guideline or as agreed in the MOU even after reminder, contract may be terminated after giving 15 days' time period.

Documents to be submitted by PIA for Bid submission

PART-1

Technical Bid

Annexure-1A

Annexure – 1A-1

In separate and identified open envelope with proper marking

PART-2

Price Bid (Financial bid)

Annexure-1B

Annexure -1B-1

In separate and in sealed envelope with proper marking

Part -1, Technical Bid.

ANNEXURE IA

Parameter	Criteria	Submission
Established Under	<p>a) A company established under section 8 of the Act, or a registered public trust or a registered society, registered under section 12A and 80 G of the Income Tax Act, 1961 (43 of 1961), established by the company, either singly or along with any other company, or</p> <p>b) A company established under section 8 of the Act or registered trust or a registered society, established by the Central Government or State Government: or</p> <p>c) Any entity established under an Act of Parliament or State legislature; or</p> <p>d) A company established under section 8 of the Act, or registered public trust or a registered society, registered under section 12A and 80G of the income Tax Act, 1961, and having an established track record of at least three years in undertaking similar activities.</p>	Xerox copy of Certificate of establishment and relevant document to be enclosed
CSR-1 form	Project implementing agency should have registered itself with the Central Government by filing the form CSR-1 electronically with the Registrar and have a unique CSR Registration Number.	Xerox copy of unique CSR registration to be submitted.
Legal Action	Party should not be blacklisted by Central / State Govt. till the last date of submission of this bid.	Undertaking in annexure-1A-1 is enclosed.
EMD	Party have submitted Demand Draft of Rs 10000/- (Rupees Ten thousand) in favor of Manager (F&A), NPCIL and authorized NPCIL RR Site to forfeit the amount in case party is not participating for MOU signing / starting the project within given time period.	DD of Rs 10,000 enclosed and authorization letter for forfeiting is enclosed.
Experience	PIA should have experience of conducting Impact assessment of during last three years preceding to which in which bides have been submitted.	Copy of work order or MOU and completion certificate.
Validity	Our institution registration date isand this is more than three year old (up to date of submission of bid) and is currently valid.	Undertaking in annexure-1A-1 is enclosed..
Declaration	Agree with all conditions as given in Nuclear - AGRASAR guideline including availability of initial investment) without asking any advance from NPCIL RR Site for stating the project.	Undertaking in annexure-1A-1 is enclosed..

I hereby declare that the information provided in this proposal is true to the best of my knowledge. If any information provided above is found to be false, NPCIL RR Site reserves the right to reject the proposal. I have enclosed self-declaration format in 1A-1 and Xerox copy of relevant certificate with it .

Enclosure: Annexure-1A-1

Signature with Company seal:
Name of signatory:

Date:

Location

Designation:

ANNEXURE IA-1

Self-Declaration Format (To be enclosed with Annexure-1A)

Letter No :

Date :

Sub : Self declaration for Nuclear-Agrasar program,

This is to certify that:

- a. Our Company/ Society /NGO / Trust /... is established under(refer point 1 of technical bid-established under) and relevant document is enclosed for verification purpose along with this submission.
- b.(PIA) have registered itself with the Central Government by filing the form CSR-1 electronically with the Registrar and have a unique CSR Registration Number.....
- c.(PIA) is not be blacklisted by Central / State Govt till the last date of submission of this bid.
- d. Demand Draft of Rs 10,000 (Rupees Ten thousand) in favor of Manager (F&A), NPCIL, payable at Rawatbhata is enclosed. DD Number is We authorize NPCIL RR Site to forfeit the amount (Rs 10,000) in case we are not participating for MOU signing / starting the project within given time period if offer is given to us.
- e.(PIA) have conducted Impact assessment during the last three years preceding to which in which bides have been submitted. Copy of work order / MOU / agreement and work completion certificate from work issuing authority is enclosed.
- f. Our institution registration date isand this is more than three year old (up to date of submission of bid) and is currently valid.
- g. We agree with all conditions as given in Nuclear- Agrasar guideline including availability of initial investment without asking any advance from NPCIL RR Site for starting the project
- h. We authorized (Name of the person)designation whose signature is certified to take part in the bid from our side. He will bring seal of the organization and will sign required document from our side wherever felt necessary during bid processing.

Enclosure:

- 1) Xerox copy of PIA CSR-1 registration
- 2) Xerox copy of PIA registration form.
- 3) Xerox copy of PIA 12AA & 80G Certificate
- 4) Original copy of Demand Draft
- 5) Copy of work order / MOU / agreement of three projects undertaken in last three years.
- 6) Work completion certificate issued by work issuing authority in last three years by PIA.
- 7) Xerox copy of PIA last 3 financial years audited Financial Statement
- 8) Profile of the core team members with the relevant experience

(Signature of Authorized person of the institution or Head of the institution)

Name:

Designation:

Signature of the participant in the bid

ANNEXURE IB

Part-2, PRICE BID (In sealed envelope)

1. Name of The Project:	Impact Assessment study (Nuclear-AGRASAR)
2. Budget available	Rupees Rs _____/- (.....) including 18 % GST
3. Objective	To make Impact assessment study for the NPCIL CSR projects as per guideline.
4. Place where Impact assessment is required to be conducted.	Rawatbhata or in aspirational district of Rajasthan (Refer Guideline) .
5. Total cost of the 05 nos. project without GST.	Rs _____ In words rupees - _____
6. Applicable GST in %	GST = %
7. Total cost of the project including GST 8. For example if total cost of the project is Rs 100 and GST is 18 % than total cost with GST = 100 * 1.18 = 118	Rs _____ In words rupees - _____

This is to certify that total cost is estimated based on fixed cost and variable cost as explained in the guideline. No change in fixed cost item is done to arrive at total cost of the project. The break of total cost estimated by us is enclosed in Annexure-1B-1.

I hereby declare that the information provided in this proposal is true to the best of my knowledge. If any information provided above is found to be false, NPCIL RR Site reserves the right to reject the proposal.

Signature with Company seal:

Name of signatory:

Designation:

Date:

Location:

ANNEXURE- 1B-1

**Estimated cost for the Project Nuclear- Agrasar
(Draft)**

S.No	Description	Average Rate	quantity	Total cost in Rupees	Remark
1.	Daily allowance including transportation and lodging / boarding cost for 4 staff members for Impact assessment for 30 days period of field work				Variable cost
2.	Equipment , study material and software				Variable cost
3.	Contingency (printing and stationary)				Variable cost
4.	Writing and printing research report				Variable cost
5.	Total Variable cost of the Project				Variable cost
6.	Affiliating Institutional overheads over and above the total cost (10% of total cost)				Variable cost
7.	Total estimated cost of one project assessment including overheads without GST				Total estimated cost without GST
8.	Total estimated cost of one project assessment with GST	GST = 18%	-		Total estimated cost with GST for one project
9.	Total estimated cost of 05 project assessment including overheads with GST .				Price obtained in S.No 7 to be multiplied by 5

Note : PIA is required to fill blank column only.

(Signature of PIA with seal)

Scrutiny of bids received

and MOU signing process

Probable steps are as mentioned below:

- 1) Received the Technical and financial bid up to the last date and time specified in EOI.
- 2) Technical presentation by the PIA and technical document verification (signature, certificate submitted).
- 3) Identifying the qualified bidder for financial bid opening based on technical bid submitted.
- 4) Opening of the financial bid for the bidder who are technically qualified
- 5) Making comparative statement.
- 6) Identifying the lowest bidder.
- 7) Returning back the DD of remaining bidder whose bid is not lowest.
- 8) Negotiation of price as per applicability.
- 9) Approval from competent authority for offer letter and final scrutiny of the documents.
- 10) MOU signing proposal.
- 11) Signing of MOU within one week after receipt of proposal

ANNEXURE-2 A

Technical evaluation sheet (draft copy) :

S. No.	PARAMETER	PIA-1 Yes / No	PIA-2 Yes / No	PIA-3 Yes / No
1	PIA is established under the criteria required and given in technical bid.			
2	PIA have registered itself with the Central Government by filing the form CSR-1			
3	PIA is not blacklisted by Central / State Govt. till the last date of submission of this bid.			
4	PIA have submitted Demand Draft of Rs 10000/- (Rupees Ten thousand) in favour of Manager (F&A), NPCIL and authorized NPCIL RR Site to forfeit the amount in case party is not participating for MOU signing / starting the project within given time period			
5	PIA should have experience of conducting Impact assessment projects in last three years			
6	PIA registration date is more than three year old (up to date of submission of bid) and is currently valid.			
7	Agree with all conditions as given in Nuclear - AGRASAR guideline including availability of initial investment without asking any advance from NPCIL RR Site for stating the project.			
	Qualified for financial bid (all the 7 parameters should be yes for qualifying)	Yes / No	Yes / No	Yes / No

Note :PIA will be technically qualified if all the 8 criteria given in above table is found yes.

(Prepared by NPCIL committee and approved by Chairman of the NPCIL committee)

Note:

The Financial bid will be opened only for technically qualified bidders.

ANNEXURE-2 B

Price bid evaluation sheet (draft copy):

(Only for those PIA whose technical bid is qualified)

Parameter	NPCIL	PIA -1	PIA-2	PIA-3	...
Estimated cost without GST					
Estimated cost with GST					
% Difference from NPCIL estimated cost (without GST)	-				
% Difference from NPCIL estimated cost (with GST)	-				

Evaluated and approved by the committee of NPCIL



न्यूक्लियर पावर कारपोरेशन ऑफ इण्डिया लिमिटेड
NUCLEAR POWER CORPORATION OF INDIA LIMITED
(भारत सरकार का उद्यम)(A Government of India Enterprise)
रावतभाटा राजस्थान साइट Rawatbhata Rajasthan Site
डाक: अणुशक्ति, वाया: कोटा (राज.)PO: Anushakti-323303 Via: Kota (Raj.)



(Sample draft copy only)

Sub : Approval for negotiation for Project Nuclear- Agrasar

Total bids were received for Project Nuclear-Agrasar under CSR for the Impact assessment program. (name of (PIA) bid was found to be lowest among the parties participated for the bid submission. It is found that PIA price (Rs.-----) is -----% higher than NPCIL estimated cost (Rs.-----) by

Based on above, it is proposed to carry out negotiation with PIA

Competent authority is requested to kindly approve for the above proposal.

Signature of all Committee Members

Approved by: AD (E & US) and Member CSR & SD Committee



ANNEXURE-2D



न्यूक्लियर पावर कारपोरेशन ऑफ इण्डिया लिमिटेड
NUCLEAR POWER CORPORATION OF INDIA LIMITED
(भारत सरकार का उद्यम)(A Government of India Enterprise)
रावतभाटा राजस्थान साइट Rawatbhata Rajasthan Site
डाक: अणुशक्ति, वाया: कोटा (राज.) PO: Anushakti-323303 Via: Kota (Raj.)



Date:

(Sample draft copy only)

Sub: Approval for Execution of CSR project Nuclear-AGRASAR through PIA

As per approval of competent authority, presentation and financial bids were asked from PIAs against which PIAs submitted their technical and financial bids and given the presentation on/...../.....

Lowest bid was received from (PIA) for Rs/- (including. tax) against our estimate of Rs.-/- which is% higher from our estimates. Hence, a negotiation was carried out with with due approval of competent authority on/...../..... During negotiation, lots of efforts were put to reduce the price by the committee. Price was reduced / not reduced. Final negotiated cost is Rs -/- (including tax) against the earlier quoted price of Rs.-/- which is% higher than our estimated value and is reasonable .

Total financial Impact assessment considering above rate will be as follows :

cost after negotiation (without GST)	
cost after negotiation (with GST)	

Budget provision available under BC no.1 to 6/R/CSR/..... for Rs..... for BE-20.-...

Manager (F&A) is requested to concur and competent authority is requested to kindly approve for signing of MOU with having total FI of Rs.-/- (..... only)

Project in charge-Nuclear- Agrasar

Member Secretary CSR & SD Committee

Mgr. (F&A), RR Site

AD (E&US) & Member CSR & SD committee



न्यूक्लियर पावर कारपोरेशन ऑफ इण्डिया लिमिटेड
NUCLEAR POWER CORPORATION OF INDIA LIMITED
(भारत सरकार का उद्यम)(A Government of India Enterprise)
रावतभाटा राजस्थान साइट Rawatbhata Rajasthan Site
डाक: अणुशक्ति, वाया: कोटा (राज.) PO: Anushakti-323303 Via: Kota (Raj.)



Date:

(Sample draft copy only)

Sub: Signing of MOU for Nuclear-AGRASAR Project

This is to inform that (PIA) is identified for the execution of skill development CSR Project Nuclear- Agrasar based on technical presentation, financial offer and negotiation for this purpose.

As per Nuclear- Agrasar guidelines, it is requested to sign MOU with NPCIL RR Site within one week after the receipt of this letter. For signing of MOU it is requested to bring stamp paper of Rs. 100/- along with the seal of your organization for signature purpose during MOU signing.

Project In-charge,

To,

PIA through e-mail

Cc: Member Secretary CSR cell, NPCIL RR Site for information pl.

: AD (E&US)

(Sample copy for asking bid , Note : PIA can submit bid without this offer letter also)



न्यूक्लियर पावर कारपोरेशन ऑफ इण्डिया लिमिटेड
NUCLEAR POWER CORPORATION OF INDIA LIMITED
 (भारत सरकार का उद्यम)(A Government of India Enterprise)
 रावतभाटा राजस्थान साइट Rawatbhata Rajasthan Site
 डाक: अणुशक्ति, वाया: कोटा (राज.) PO: Anushakti-323303 Via: Kota (Raj.)



RR Site/CSR-SDA/2024/S/ N- Agrasar /

Dtd. _____

To,

Sub: Regarding Submission of offer for Project Nuclear-AGRASAR under CSR of NPCIL RR Site.

Dear Sir,

NPCIL RR Site has planned to execute the Impact assessment survey for the CSR work carried out for the people living within 16 km of RR Site. Detail about the objective and requirements are explained in the guideline –Nuclear-AGRASAR issued in and is enclosed with this letter.

You may please submit your proposal in the form of Technical and commercial bid (Part-I of the bid, as per annexure -1A) and Price bid (Part-II of the bid, as per annexure -1B), in two different and identifiable envelopes.

Schedule of processes involved are as follows:

Pre-bid meeting with the interested parties wish to resolve the doubt before submission of the offer letter.	---/---/--- at 10:00 hrs _____
Last date and time for submission of Part-I bid & part-II bid in separate envelope. (Part-II bid sealed envelope)	_____ up to 10:30 hrs.
Presentation of Technical and commercial proposal (Part-I)	---/---/--- at 11:00 hrs.
Technical evaluation for finalization of parties for which price bid to be opened	---/---/--- at 15:00 hrs. or before depending on presentation time.
Opening of price bid (Part-II)	---/---/--- after technical evaluation & finalization of parties

Venue- _____.

You are requested to provide technical and commercial offer as well as price bid in two separate envelopes (price bid in sealed envelope) as per the formats available in the Nuclear-Agrasar guideline and also enclosed with this letter (Annexure -1A and annexure-1B).

You may submit the bids at the following address either personally or through post to –

<p>From : Agency (PIA) Name with address</p>	<p>Sub:-Proposal for Project Nuclear-AGRASAR under CSR at NPCIL RR Site</p> <p>To, Shri Sunish Saxena , Project In charge Scientific Officer-E, IT&C Rawatbhata Rajasthan Site Anushakti–323303 Via: Kota (Raj.) April Mobile Number 9413356828, sunishsaxena@npcil.co.in</p> <p>Bid type - : Technical or Financial (in two separate envelope)</p>
---	--

You may kindly send your technical presentation at our email address so that it can be made ready for presentation before your arrival. Kindly note that your presentation should be less than 5 MB, otherwise it will not be delivered to undersigned.

(Project In charge, Nuclear-AGRASAR)
Skill Development Committee, NPCIL, RR Site)

Enclosures:

- 1) Soft copy of Guidelines for Project “Nuclear- Agrasar ”, Rev-00, issued in April-2024.
- 2) Soft copy of Blank format of part-1 bid (technical offer)
- 3) Soft copy of Blank format of Part-2 bid (price bid)

CC: Member Secretary, CSR Cell, NPCIL RR Site
: AD(E&US), RR Site

Sample copy

Memorandum of Understanding (MOU)
For project “Nuclear-AGRASAR” of NPCIL RR Site

This Memorandum of Understanding (MOU) is made and entered in to at Rawatbhata (Rajasthan) on --/--/2022 between

Nuclear Power Corporation of India Limited, (A Government of India Enterprise), Rawatbhata Rajasthan Site, (NPCIL RR Site) through -----, the Chairman, CSR cell, NPCIL, RR Site, the authorized signatory (hereinafter referred to as “first party” which term, unless repugnant to the meaning of context hereof, shall mean and include its successor representatives and permitted assigns), of the FIRST PARTY

And

M/s -- ---- (here after referred as --), A Non-Government Organization, having registered address as -----, through -----, the Chairperson of ----- and the authorized signatory (hereafter referred as “second party “ which term, unless repugnant to the meaning of context hereof, shall mean and include its successor representatives and permitted assigns), of the SECOND PARTY.

1. Purpose of the Contract:

- 1.1 This Memorandum of Understanding states that ----- (Second Party) will be CSR Project Impact Assessment Agency and agrees to carry out the work as per the IACS guideline, issued in, Rev-0.

The objective of this work is carry out Impact Assessment of CSR and sustainability projects implemented by NPCIL RR Site in its vicinity of 16 km from RR Site and as given in the guideline.

- 1.2 No fund from any other agencies shall be collected in any manner from other agency.

2. Duration of the Contract: This MOU commences from --/--/2022 (date of signing of this MOU) and is required to be completed within four months’ time period or terminated earlier in accordance with provisions of Clause 6 of this contract. Second Party would be completing all the activities within the time frame. NPCIL RR Site reserve the right to close the training program at any time after giving notice of one month for above purpose.

3. Financial Budget: The financial budget for this contract is Rs./- (.....). The details for schedule of payments during project duration are provided in the Udaan guideline.

4. Standards and Performance:

- 4.1 Second party shall perform the services with due diligence, efficiency and economy, in accordance with appropriate professional standards.
- 4.2 Second party shall be responsible for all the persons engaged (staff) by it for all acts and omissions, health, safety and security of property during training period.
- 4.3 Second party shall be responsible for filling all the formats as felt necessary by NPCIL RR Site time to time and providing signed copy as and when required.
- 4.4 Second party must not sub-contract this project with other partner institutions/agencies for achieving project deliverables in any manner.
- 4.5 Assessment should be started within time period as given in guideline after signing of MOU.

5. Billing Instructions:

- 5.1 Payment will be released in instalments as mentioned in the guideline.
- 5.2 All payment related bills should be submitted by authorized person of Second party in the required formats to the Project in charge, NPCIL RR Site for releasing the payment to Second party. Project in-charge NPCIL RR Site , will forward bills to F&A after review for release of the payment. He may return the bills to Second party if they are not found in order.
- 5.3 Any income tax, professional tax or any other statutory dues will be deducted at source as per applicability before making payments.
- 5.4 NPCIL RR Site reserves the right to call for relevant books of accounts, as and when required during and after the completion of the project.
- 5.5 No advance payment will be made for purchase of equipment or for the payment of monthly salary for the staff appointed by PIA for running the project. Payment will be made in instalment as given in the guideline.

6. Termination of Contract:

If Second party fails to adequately perform duties as laid out in this MOU and violation of any condition of guideline, the contract may be terminated by NPCIL RR Site.

7. Disclosure of Information and Intellectual Property Rights:

Second party shall not disclose to any information arising from the contract during or after the termination of this contract (MOU) to any third party, except without prior written permission of the NPCIL RR Site. All intellectual property rights relating to any work/report produced by Second party shall belong to the NPCIL RR Site.

8. NPCIL reserves the right to check the progress of the project and monitoring at any stages of the execution of the project. Second Party will assist in such inspection and monitoring.
9. The second party shall be liable to pay damages to beneficiaries for any deficient resulting into any injury due to negligence on their part. The first party shall not be held responsible



or accountable for any such act(s) or for the payment of any damages or compensation to the beneficiary whatsoever. Second Party alone shall be responsible for any legal liability in respect of the services rendered to the beneficiaries under the scheme and shall be dealt exclusively by the second party and first party shall not be responsible in such matter.

10. No change in MOU is permitted. However, in extreme situation MOU can be modified or altered only with the consent of both the parties and getting approval from Chairman, CSR & SD Committee NPCIL RR Site..

11. Settlement of Disputes:

Any dispute/ differences arising out of this MOU shall be mutually resolved with the consent of both the parties, however in case the dispute/ differences could not be resolved through mutual discussion, in that case the same shall be referred for resolution by the 'sole arbitrator' to be appointed by CMD, NPCIL. The arbitration shall be governed by the existing laws.

NPCIL RR Site	----- Foundation
Signature.....	Signature.....
Name :	Name : -----
Designation: Chairman CSR cell , NPCIL, RR Site & AD(E&US), RR Site	Designation: Chairperson, ----- Foundation
Date: - - / - - / 2023	Date: - - / - - / 2023
Place: NPCIL RR Site, Rawatbhata	Place: NPCIL RR Site, Rawatbhata

Witness

1.	1.
.....	
2	2
.....	

ANNEXURE-2H

List of beneficiaries with whom PIA interacted (Draft sample only)

S.No	Name	Father Name	Male / Female	DOB or age	Village Name	SC/ST/OBC/BPL/EWS etc	Adhar card / Voter Card / driving licence number	Remark if any

This is to certify that above data are correct and can be can be verified.

Annexure- 2J

(Sample copy only)

For release of first Installment of the Project Cost

(To be printed on PIA letter Head)

This is to certify that(PIA) has carried out the Impact base study of the Project Nuclear AGRASAR

- Draft copy is submitted with in five month after project is identified and assigned for Impact assessment to PIA.
- Survey was conducted as per the approved guideline Nuclear-AGRASAR.
- Total benefices were covered.

Based on above, It is requested that 50 % of the total amount to be paid to(PIA).

(Signature of PIA)

To,

Project In charge : Is this report acceptable Yes / No with comment
(NPCIL RR Site)

Note : Project In charge will write his comment after receiving the draft report.
Payment will only be released if Draft report is acceptable to NPCIL RR Site .

Report if not acceptable, will be sent back to PIA for necessary action.

Annexure- 2K

(Sample copy only)

For release of second and final Installment of the Project Cost

(To be printed on PIA letter Head)

This is to certify that(PIA) has carried out the Impact base study of the Project Nuclear AGRASAR

- Final copy is submitted within five month after project is identified by NPCIL and asked for Impact assessment to PIA.
- Final copy has been accepted by NPCIL RR Site

Based on above, It is requested that remaining 50 % of the total amount to be paid to(PIA).

(Signature of PIA)

To,

Project In charge : Is this report acceptable Yes / No with comment
(NPCIL RR Site)

Note : Project In charge will write his comment after receiving the draft report.
Payment will only be released if Draft report is acceptable to NPCIL RR Site .

Report if not acceptable, will be sent back to PIA for necessary action.

Project Nuclear -AGRASAR

Impact Assessment Study
of CSR work undertaken by NPCIL RR Site



न्यूक्लियर पावर कॉर्पोरेशन ऑफ इंडिया लिमिटेड
Nuclear Power Corporation of India Limited